

## REQUEST FOR QUOTATIONS

### **Video Control Room Partitions**

FOR CAPITAL IMPROVEMENT TO U.S. BANK STADIUM  
IN MINNEAPOLIS, MINNESOTA

July 2, 2020

#### A. Project Background and Objectives

In 2012, the State of Minnesota enacted 2012 Minnesota Laws, Chapter 299 (the “Act”), to establish the Minnesota Sports Facilities Authority (“Authority”) and to provide for the construction, financing, and long-term use of a new stadium now known as U.S. Bank Stadium (the “Stadium”) and related stadium infrastructure (the “Stadium Infrastructure”) as a venue for professional football and a broad range of other civic, community, athletic, educational, cultural and commercial activities.

As set forth in the Act, the Authority may make capital improvements to design, development and construction of the Stadium and the Stadium Infrastructure, and certain capital improvements that that Authority is soliciting in this Request for Quotations (“RFQ”). This shall be referred to as the “Project”. in this RFQ. To that end, the Authority has prepared this RFQ for the Video Control Room Partitions. Those who respond to this RFQ shall be referred to as “Proposers”.

The Specification Documents identifying and indicating the scope of the Project are also incorporated within this RFQ as **Exhibit 1**. The Project must be completed no later than August 14, 2020 (the “Required Completion Date”).

- Provide social distancing partitions that will seamlessly fit the existing Forecast consoles in the video control room.

#### B. Intent and Process of the Request for Quotations

This RFQ is focused on the selection of a Proposer who will provide the best value to the Authority in regards to Video Control Room Partitions.

Proposers should have experience in the broadcast integration field similar to products described in this RFQ. It is the desire of the Authority to consider as part of its selection criteria the commitment of the Proposer to exert good faith efforts to comply with the plan of the Authority to ensure equitable opportunities for Minority Owned Business Enterprises (“MBE”) and Women Owned Business Enterprises (“WBE”) to participate in the Project.

The Authority has developed an Equity Plan, which is available on the Authority’s website, and each Proposer should provide details describing how they will optimize the participation and utilization of appropriate workforce, MBEs and WBEs in the Proposers’ performance of the Video Control Room Partitions project.

MBEs and WBEs that are interested in acting as the Proposers for the Project are encouraged to respond to the RFP.

C. Scope of the Project Requirements

Please see Exhibit 1 for project requirements.

D. Requested Qualifications

The Authority reserves the right and discretion to determine the qualifications and responsibility of the Proposers in this RFQ. It is the request and intent of the Authority that Proposers responding to the RFQ have the following qualifications:

- Experience history with broadcast integration similar to the Project described in this RFQ

E. RFQ Timeline

Advertise and issue Request for Quotations	July 2, 2020
Quotations Due	July 17, 2020
Selection of Provider	July 20, 2020
Project Completion	August 14, 2020

By submitting a Quotation, the Proposer affirms that this timeline can be met.

F. Proposer Qualifications

The following items shall be included in a Proposal executive summary:

- Proposer's name and address of office that would have central responsibility for the project. Identify the business form of Proposer. If the proposed form of entity is a joint venture, please identify each joint venture participant and their respective percentage of ownership.
- Provide a summary, on one page or less, describing why the Proposer is the most qualified to be the Provider for the Project.
- Exhibit 1 – Scope and Specification Documents. See scope and site documents.
- Exhibit 2 – Proposal Pricing Information. The Proposer will provide a detailed listing of all equipment, licenses, connecting devices and miscellaneous components included in the proposal as required for a turn key installation.
- Exhibit 3 – Equity Plan Targeted Business Commitment and Information Form. Proposer must complete and provide both the Targeted Business Commitment and Information Forms with the proposal.

G. Quotations

Quotations are due by July 17, 2020. If sending a hard copy of quote it should be enclosed in a sealed envelope addressed to:

Minnesota Sports Facilities Authority  
Attention: James Farstad  
1005 4<sup>th</sup> Street South  
Minneapolis, Minnesota 55415

The electronic copy should be sent via email to:

**James Farstad** at [james.farstad@msfa.com](mailto:james.farstad@msfa.com)  
**Tadd Wilson** at [twilson@usbankstadium.com](mailto:twilson@usbankstadium.com)  
**AND**  
**Elizabeth Proeitz** at [Elizabeth.proeitz@msfa.com](mailto:Elizabeth.proeitz@msfa.com)

**Questions or Inquiries.** All questions must be submitted via email by July 10, 2020 BY 5PM, to:

**James Farstad** at [james.farstad@msfa.com](mailto:james.farstad@msfa.com)  
**Tadd Wilson** at [twilson@usbankstadium.com](mailto:twilson@usbankstadium.com)  
**AND**  
**Elizabeth Proeitz** at [Elizabeth.proeitz@msfa.com](mailto:Elizabeth.proeitz@msfa.com)

H. Minnesota Government Data Practices

All Quotations are subject to the Minnesota Government Data Practices Act (the "Act"), Minn. Statutes, Chapter 13, but the Act prohibits disclosure of any information derived from Quotations submitted by competing Proposers, and the content of all quotations is nonpublic data under Chapter 13, until such time as notice to award a contract to the successful Proposer is given by the Authority. Proposers shall note with their quotation, any data in their quotation that they consider proprietary information or otherwise private and confidential.

## **EXHIBIT 1**

### **SCOPE:**

**Provide the following partitions to fit the existing Forecast consoles installed in the video control room at U.S. Bank Stadium:**

- (16) Forecast Acrylic Social Distancing Barrier for MasteRail Consoles
  - o Part #: FC-PP-AC-MR
- (11) Forecast Acrylic Social Distancing Sliding Barrier for MasteRail Consoles
  - o Part #: FC-PP-AC-MR-Sliding



**EXHIBIT 3**

**EQUITY PLAN**

**TARGETED BUSINESS COMMITMENT AND INFORMATION FORM**

Proposer Company Name: \_\_\_\_\_

Check ONE of the following:

No Targeted Business participation is committed on this project

The following Targeted Business (MBE & WBE) participation is committed on this project:

Firm Name (Legal business name used for Targeted Business certification)	WBE MBE (Check one)		How will firm participate? (subcontractor, consortium, joint venture)	Description of work	Estimated dollar value of participation	Estimated percentage of total bid
	WBE	MBE				

Total WBE % \_\_\_\_\_

Total MBE % \_\_\_\_\_

**TARGETED BUSINESSES WHO WERE CONSIDERED BUT WERE NOT SELECTED:**

Firm Name	Address	Telephone Number

**Certification**

On behalf of the proposer identified below, I certify that the information provided in this form is true and correct.

Proposer Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_