

Minnesota Multipurpose Stadium  
Concrete Monitoring and Validation Request for Proposals  
Minnesota Sports Facilities Authority  
Minneapolis, MN 55415

## **ADDENDUM NO. ONE**

December 6, 2013

This Addendum forms a part of the contract Documents and modifies the request for proposal dated November 15, 2013. **Acknowledge receipt of this Addendum in your proposal cover letter.** Failure to do so may subject Proposer to disqualification. The Proposer is responsible for determination of proposal requirements affected by Addendum items.

This Addendum consists the following:

### **Answers to Questions:**

1. RFP states that the selected firm will be responsible for “Identify design issues impacting procurement fabrication or installation for cast in place concrete” “Identify design issues” is a very broad scope of responsibility that is usually covered as part of a design review. Can you please clarify the intended scope of this requirement? **Answer: I expect the selected firm to understand the concrete design such that if it sees issues to raise questions.**
2. RFP states that the selected firm will be responsible for “review of general performance and technical acceptability submittals for cast in place concrete This is typically the special inspector or engineer of record’s role. Please clarify the concrete auditor’s responsibility – is this possibly a duplication of services? **Answer: Yes, this is somewhat a duplication but it also again is a review item and the selected proposer is to raise issues if any are seen.**
3. Who would the selected firm report to, and who would handle resolving any costs or construction related issues discovered during the costs monitoring services (Hammes, MSFA or other)? **Answer: MSFA report as of this time.**
4. What is the MSFA preferred method of project delivery, fixed fee or an hourly not exceed fee with hourly rates and listed costs to be reimbursed? **Answer: Hourly not to exceed. At this time include without knowing the reimbursed items please consider those items within your hourly cost.**
5. Has the MSFA set any standards for what backup documentation Mortenson is required to submit with each month’s application for payment? Will the backup be in paper format or electronic? **Answer: See Attached - EXHIBIT 11 CONTRACT ADMINISTRATION & PAYMENT PROCEDURES MANUAL**
6. “Provide project budget detailing in all respects the proposers costs for performing the services. Include **by task**, a breakout by number of work hours and hourly rates of key project personnel, include by breakout similarly, services performed by any sub consultants. Note by cost any services attributed to small, minority, or Targeted Group businesses.”

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Can you elaborate on what you mean by “by task” i.e. – if we are proposing a team approach, could we interpret “task” as meaning role? **Answer: Correct. If you have multiple people/subconsultants and they perform different roles please note the differences/or tasks that each will perform.**

Also, in the pre proposal meeting you mentioned that you wanted us to submit an “all in” rate for the exhibit 9. Does that mean, that you would like us to submit one blended hourly rate for all personnel, even if we are proposing multiple people at different hourly rates? **Answer: You will provide a blended rate for the hourly to not exceed aspect of the proposal form. If there are multiple people with differing roles I would ask you provide a separate document delineating their differing rates (fully loaded with any reimbursable items) for billing/pay application purposes.**

END OF ADDENDUM NO. 1