

**Minnesota Sports Facilities Authority  
Request for Qualifications/Proposals  
Insurance Consulting and Broker Services for Stadium and Stadium Infrastructure  
Minneapolis, MN 55415**

**ADDENDUM NO. TWO**

March 20, 2013

This Addendum forms a part of the documents and modifies the request for proposal dated February 25, 2013. Acknowledge receipt of this Addendum in your proposal cover letter. Failure to do so may subject Proposer to disqualification. The Proposer is responsible for determination of proposal requirements affected by Addendum items.

This Addendum consists of the following questions and answers:

1. Under Section A, Item F, it states “All Proposals must be hand delivered to the addresses set forth above by 3:00p.m. CST on March 28, 2013...” Does “hand delivered” include delivery via FedEx? If not, can you specify exactly how the proposal copies are to be “hand delivered”?

**Answer: Yes, hand delivered includes delivery via FedEx.**

2. Further under Section A, item F, it states “Six copies shall be sent to each of the addresses set forth in Section E above”. Two of the address listed are the same; does this mean that 6 copies of the bound proposal should go to each person listed in Section E; that is, 18 copies total (6 to Mary Fox-Stroman, 6 to Steven D. Poppen, and 6 to Jim Cima)?

**Answer: Send 6 copies of the bound proposal to Mary Fox-Stroman and 6 copies of the bound proposal to Steven Poppen. Also, send one electronic copy to Mary Fox-Stroman, one electronic copy to Steven Poppen, and one electronic copy to Jim Cima.**

3. In Exhibit D, under “OCIP Consulting and Administration”, Item 2.1.1 states “Perform all services identified in Subparagraph 1.1 above related to the OCIP.”

Subparagraph 1.1 in this section refers to “Brokerage and Consulting” services; since XXX is an independent OCIP administrator and consultant, and does not have a broker license, such services are normally performed by the selected broker. Therefore, XXX does not have “...full direct access to the relevant insurance markets...”. Can XXX comment under the “OCIP Consulting and Administration” with the assumption that the selected broker will be the party with the access to the insurance markets?

**Answer: Yes**

**End of Addendum No. TWO.**