

REQUEST FOR QUOTATIONS

FOOD SERVICE EQUIPMENT

FOR CAPITAL IMPROVEMENT TO U.S. BANK STADIUM
IN MINNEAPOLIS, MINNESOTA

April 4, 2019

A. Project Background and Objectives

In 2012, the State of Minnesota enacted 2012 Minnesota Laws, Chapter 299 (the “Act”), to establish the Minnesota Sports Facilities Authority (“Authority”) and to provide for the construction, financing, and long-term use of a new stadium now known as U.S. Bank Stadium (the “Stadium”) and related stadium infrastructure (the “Stadium Infrastructure”) as a venue for professional football and a broad range of other civic, community, athletic, educational, cultural and commercial activities.

As set forth in the Act, the Authority may make capital improvements to design, development and construction of the Stadium and the Stadium Infrastructure, and certain capital improvements that that Authority is soliciting in this Request for Quotations (“RFQ”). This shall be referred to as the “Project”. in this RFQ. To that end, the Authority has prepared this RFQ for the cocktail dispensing procurement. Those who respond to this RFQ shall be referred to as “Proposers”.

The Specification Documents identifying and indicating the scope of the Project are also incorporated within this RFQ as **Exhibit 1**. The Project must be completed no later than June 30, 2019 (the “Required Completion Date”).

B. Intent and Process of the Request for Quotations

This RFQ is focused on the selection of a Proposer who will provide the best value to the Authority in regards to Food Service Equipment.

Proposers should have experience in the hospitality equipment field, similar to products described in this RFQ. It is the desire of the Authority to consider as part of its selection criteria the commitment of the Proposer to exert good faith efforts to comply with the plan of the Authority to ensure equitable opportunities for Minority Owned Business Enterprises (“MBE”) and Women Owned Business Enterprises (“WBE”) to participate in the Project.

The successful Proposer or Proposers must also demonstrate the ability to exert good faith efforts to comply with workforce goals and targeted zip code hiring goals, and work with organizations to develop effective MBE, WBE and workforce recruitment efforts during the Project.

The Authority has developed an Equity Plan and each Proposer should provide details describing how they will optimize the participation and utilization of appropriate workforce, MBEs and WBEs in the Proposers' performance of the Flex Stand Video Wall Equipment and Turn Key Installation project.

MBEs and WBEs that are interested in acting as the Proposers for the Project are encouraged to respond to the RFP.

C. Scope of the Project Requirements

Please see Exhibit 1 for project requirements.

D. Requested Qualifications

The Authority reserves the right and discretion to determine the qualifications and responsibility of the Proposers to perform the work and services that are the subject of the RFQ. It is the request and intent of the Authority that Proposers responding to the RFQ have the following qualifications.

- Experience history with hospitality equipment similar to the Project described in this RFQ.
- Ability to provide ongoing services.

E. RFQ Timeline

Advertise and issue Request for Quotations	April 4, 2019
Quotations Due	April 19, 2019
Project Completion	June 30, 2019

By submitting a Quotation, the Proposer affirms that this timeline can be met.

F. Proposer Qualifications

The following items shall be included in a Proposal executive summary:

- Proposer's name and address of office that would have central responsibility for the work. Identify the business form of Proposer. If the proposed form of entity is a joint venture, please identify each joint venture participant and their respective percentage of ownership.
- Provide a summary, on one page or less, describing why the Proposer is the most qualified to be the Provider for the Project.
- Proposer agrees that if it is proposing any services including installation work, it shall obtain worker's compensation insurance, vehicle insurance, and any other insurance required by applicable law or regulation. Proposer also agrees that it shall maintain commercial general liability insurance in commercially reasonable amounts, and that proposer shall provide upon request a certificate of insurance evidencing such coverage and additional insured status as requested.

- Exhibit 1 – Scope and Specification Documents. See scope and site documents.
- Exhibit 2 – Proposal Scope of Services and Pricing Information. The Proposer will provide a.) a detailed description of all services, labor, labeling, testing and documentation preparation included in the proposal, as required for a turn key installation, and b.) a detailed listing of all equipment, installation materials, licenses, connecting devices and miscellaneous components included in the proposal as required for a turn key installation.
- Exhibit 3 – Equity Plan Targeted Business Commitment and Information Form. Proposer must complete and provide both the Targeted Business Commitment and Information Forms with the proposal.
- Exhibit 4 – Equity Report. Prior to MSFA approval and payment of monthly project invoices, Proposer must complete the monthly report form detailing for all workforce services and hours performed.

G. Quotations

Quotations are due by April 12, 2019. One electronic copy and 3 bound copies of each quote and should be enclosed in a sealed envelope addressed to:

Minnesota Sports Facilities Authority
 Attention: James Farstad
 1005 4th Street South
 Minneapolis, Minnesota 55415

The electronic copy should be sent via email to:

James Farstad at james.farstad@msfa.com
John Fitzgibbon at Fitzgibbon-john@aramark.com
AND
Elizabeth Proeitz at Elizabeth.proeitz@msfa.com

Questions or Inquiries. All questions must be submitted via email by April 10, 2019 BY 5PM, to:

James Farstad at james.farstad@msfa.com
 John Fitzgibbon at Fitzgibbon-john@aramark.com
AND
 Elizabeth Proeitz at Elizabeth.proeitz@msfa.com

H. Minnesota Government Data Practices

All Quotations are subject to the Minnesota Government Data Practices Act (the “Act”), Minn. Statutes, Chapter 13, but the Act prohibits disclosure of any information derived from Quotations submitted by competing Proposers, and the content of all quotations is nonpublic data under Chapter 13, until such time as notice to award a contract to the successful Proposer is given by the Authority. Proposers shall

note with their quotation, any data in their quotation that they consider proprietary information or otherwise private and confidential.

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EXHIBIT 1

Scope of work:

- Provide products listed below to meet required specifications. Scope to include procurement and delivery to facility.
- Final spec sheets of items shall be submitted along with proposal for verification and acceptance. If items do not meet required specs as noted below, vendor shall provide differences of note with suitable comparison.
- All products shall come with required hardware should assembly be required and if assembly shall be required then it shall be noted as such.
- Vendor shall have option to bid on pieces of equipment should they not be able to fulfill the full list of noted items.
- Item list includes:

ITEM	MAKE	MODEL NUMBER	ADDITIONAL NOTES	TOTALS NEEDED
20 qt Mixing Bowl			Stainless	5
Slotted spoon			Stainless Steel Slotted Basting Spoon - 11"L	4
Ice Scoop			64 oz Clear Polycarbonate Scoop	2
Measuring cup			2 qt Clear Polycarbonate Measuring Cup	2
Dump Station	Hatco	GRFHS-26	Table top fry dump station with fry scoop holder and additional (2) sectional dividers for each unit. Nema 5-15p plug.	2
Counter Top Coolers	TRUE	GDM-09-SQ-HC-LD	36" Countertop Refrigerator w/ Front Access - Sliding Doors, Black, 115v	3
Table Top Steam Well	Vollrath		Vollrath Cayenne Full Size Food Warmer - 21 3/4L x 13 3/4"W x 9H	9
Cutting Board Set	Tablecraft		Tablecraft Grippy Cutting Board HACCP Kit, PK4 18 x 24" (1 ea of White, Green, Yellow, Red)	3
1/2 Size (6") Hotel Pans			Stainless	36
1/2 Size Hotel Pan Lids			Stainless	36
Full Size (4") Hotel Pan			Stainless	20
Full size hotel pan lid			Stainless	15
Oven Mitt			Beige Cotton Flame-Retardant Oven Mitt - 17"L	56
Dough Sheeter	Somerset	CDR-500	Item shall have the following modifications: Adjustable 4"legs, synthetic rollers, and be single phase 115v/60hz	1
Rectangular Pizza Screens			Rectangular Aluminum Seamless Rim Pizza Screen - 24L x 16W	40

EXHIBIT 3

EQUITY PLAN

TARGETED BUSINESS COMMITMENT AND INFORMATION FORM

Proposer Company Name: _____

Check ONE of the following:

No Targeted Business participation is committed on this project

The following Targeted Business (MBE & WBE) participation is committed on this project:

Firm Name (Legal business name used for Targeted Business certification)	WBE MBE (Check one)		How will firm participate? (subcontractor, consortium, joint venture)	Description of work	Estimated dollar value of participation	Estimated percentage of total bid
	WBE	MBE				

Total WBE % _____

Total MBE % _____

TARGETED BUSINESSES WHO WERE CONSIDERED BUT WERE NOT SELECTED:

Firm Name	Address	Telephone Number

Certification

On behalf of the proposer identified below, I certify that the information provided in this form is true and correct.

Proposer Name: _____

Signature: _____

Date: _____

Name: _____

Title: _____

