



**MINNESOTA SPORTS FACILITIES AUTHORITY**  
**900 South 5th Street**  
**Minneapolis, Minnesota 55415**

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June 22, 2012

**MEMORANDUM**

**TO:** MSFA Board Members

**FROM:** Steve Maki

**SUBJECT:** Approve Request for Proposals New Stadium – Environmental Consultant Services

The development of a new stadium for the Minnesota Vikings will require by State of Minnesota Administrative Rules both an Environmental Assessment Worksheet (EAW) and an Environmental Impact Statement (EIS). The MSFA is the Responsible Government Unit (RGU) by Statute.

Minnesota Administrative Rules 4410.4300 mandates an EAW:

Subp. 34 -For construction of a new sports or entertainment facility designed for or expected to accommodate a peak attendance of 5,000 or more persons, or the expansion of an existing sports or entertainment facility by this amount, the local governmental unit is the RGU.

Similarly Minnesota Administrative Rules 4410.4400 mandates an EIS:

Subp. 22. Sports or entertainment facilities. For construction of a new outdoor sports or entertainment facility designed for or expected to accommodate a peak attendance of 20,000 or more persons or a new indoor sports or entertainment facility designed for or expected to accommodate a peak attendance of 30,000 or more persons, or the expansion of an existing facility by these amounts, the local governmental unit is the RGU.

Because the timelines for development of these documents is lengthy, it is important for the Authority to take prompt action to procure an environmental consultant for new stadium project. The expected cost for such services is in the \$750,000 to \$1,000,000 range. Initial expenditures for these services are anticipated to begin in August of 2012.

The timeline for procurement of services is as follows:

- Authority Approve Advertising of Proposals June 22, 2012
- Pre-proposal meeting July 6, 2012 10am
- Proposals Due July 9, 2012 4pm
- Interviews (if necessary) July 11, 2012
- Authority Award of Contract July 13, 2012

*Recommendation: The Authority resolves that an Environmental Assessment Worksheet and Environmental Impact Statement are necessary for the new stadium project. Furthermore, the Authority authorizes the Chair and Executive Director to solicit Request for Proposals -Environmental Consulting Services.*