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MEMORANDUM

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October 12, 2018

MEMORANDUM

TO: MSFA Members

FROM: James Farstad, Executive Director

SUBJECT: Authorize the Award of the Amp Rooms Cooling Contract

The MSFA issued a request for proposals seeking vendors to supply and construct redesigned cooling for the amp rooms on August 14, 2018. Two bids were received on September 13, 2018 from Harris Mechanical and Metropolitan Mechanical Contractors.

Staff recommends Harris Mechanical be awarded the contract for the amp room cooling, as their proposal was the most comprehensive and included integration the stadium's building management system. This scope will reduce overall energy consumption and energy costs.

The total cost of the Harris Mechanical solution is \$415,880. Staff recommends beginning with a phase one of \$135,000 in fiscal year 2018-2019 as currently budgeted. Staff also recommends that the remainder of the work be funded in the 2019-2020 capital budget.

Recommended Motion: *The MSFA authorizes the Executive Director to negotiate and execute a contract with Harris Companies for the first phase of amp room cooling for \$135,000.*



October 12, 2018

MEMORANDUM

TO: MSFA Members

FROM: James Farstad, Executive Director

SUBJECT: Authorize Execution of Contract with Employment Assistance Firm

Minn. Stat. §473J.12 requires that *"...the authority shall contract with an employment assistance firm, preferably minority-owned, or owned by a disabled individual or a woman, to create an employment program to recruit, hire, and retain minorities for the stadium facility."*

The MSFA recognizes the great strides that SMG and Aramark have made in hiring and maintaining a diverse workforce at U.S. Bank Stadium ("Stadium") for large and small events, and the MSFA is committed to supporting SMG, Aramark, and other Stadium partners in recruiting and retaining a diverse group of employees.

MSFA staff requests permission for the Chair and Executive Director to negotiate a contract with Summit Academy OIC to continue to conduct outreach programs for potential employees at U.S. Bank Stadium.

Recommended Motion: *The MSFA authorizes the Executive Director to negotiate and execute a contract not to exceed \$125,000 covering the period October 12, 2018 – October 12, 2019 with Summit Academy OIC to serve as the MSFA's employment assistance firm.*