



**MINNESOTA SPORTS FACILITIES AUTHORITY SPECIAL MEETING MINUTES**

**Tuesday, December 15, 2015, 10:30 A.M.**

**NRG Stadium**

**1 NRG Park, Houston, TX 77054**

**The purpose of this meeting is to give MSFA commissioners first-hand information on the operational aspects of an NFL multi-purpose stadium prior to the opening of U.S. Bank Stadium in Summer 2016.**

**1. CALL TO ORDER**

Chair Kelm-Helgen called the special meeting of the Minnesota Sports Facilities Authority to order at 10:30 AM.

**2. ROLL CALL**

Commissioners Present: Chair Kelm-Helgen, Commissioner Butts Williams, Commissioner Griffith, and Commissioner Sertich.

Commissioners Absent: Commissioner McCarthy

**3. ADOPTION OF AGENDA**

Chair Kelm-Helgen presented the agenda. Commissioner Butts Williams moved approval of the agenda, seconded by Commissioner Sertich and approved unanimously – 4 YEAS, 0 NAYS.

**APPROVED**

**4. STADIUM TOUR**

At this time, the MSFA commissioners toured NRG Stadium.

**5. DISCUSSION OF STADIUM OPERATIONS**

The MSFA commissioners met with the following individuals to discuss stadium operations and to review the capital needs of a building in the early years and middle years of opening a facility.

Edgardo E. Colón, Chairman of the NRG Stadium Board of Directors

Kevin H. Hoffman, Executive Director, NRG Stadium

Mark Miller, General Manager of NRG Stadium



Leonard Bonacci, Regional Vice President, SMG

Ted Mondale, CEO/Executive Director of the MSFA, Patrick Talty, General Manager of U.S. Bank Stadium, and Craig Skiem, Finance Consultant for the MSFA, were also present.

Key conclusions from the meeting focused on the importance of setting aside funds for capital improvements and for planning for the unexpected in terms of capital repair and maintenance. Even in the early years of operating a facility, markets change and competition evolves amongst similar venues. Stadium features such as technology also change rapidly. It is important to have the ability to foresee and adapt to these changes in order to remain competitive. It was emphasized that every building encounters some items that don't work and that will need capital funds to address.

The MSFA commissioners were also reminded that the stadium legislation requires that they maintain a state of the art building that meets standards of other similar stadiums, both by NFL and public standards.

6. **ADJOURNMENT**

There being no further business to come before the MSFA, Commissioner Sertich moved to adjourn the meeting, seconded by Commissioner Butts Williams and approved unanimously – 4 YEAS, 0 NAYS. Chair Kelm-Helgen adjourned the meeting at 4:00 pm.

ADOPTED this 18<sup>th</sup> day of December 2015 by the Minnesota Sports Facilities Authority

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Bill McCarthy, Secretary

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Ted Mondale, CEO/Executive Director